

**ABSTRACT OF THE DISCLOSURE**

A system for guiding and assisting a job for producing document with using a computer comprises, a similarity estimation portion for executing build-up of a relationship between a document 5 to be produced and a reference material(s) which is/are referred to for producing the document, and a referring record database for memorizing the relationship therein. The relationship between the document to be produced and the reference material(s), which are memorized in the referring record database, is searched out 10 by means of a referring record search portion. Reference relationship between the document to be produced and the reference material(s) is searched out by means of a document production record search portion. The similarity estimation portion, the reference record search portion, and the document production search portion 15 are made of software programs, which are stored in a computer or a server.